

## Kayaking RA

52

Overall Potential Risk Level:  
Substantial Risk

15

Overall Residual Risk Level:  
Moderate Risk

8

<b>Org Unit</b>	Doncaster Culture & Leisure Trust -> Hatfield Activity Center
<b>Location</b>	Hatfield Activity Centre
<b>Assessment Date</b>	01/07/2022
<b>Description</b>	Kayaking RA
<b>Activity Description</b>	Kayaking Activities on Lakeside Ratio 1:10
<b>People Exposed</b>	DCLT Staff / Instructors Participants Members of the Public
<b>Assessment Conclusion</b>	Activity to be continuously reviewed and RA updated as required
<b>Is This An Acceptable Risk?</b>	Yes
<b>Assessor Name</b>	Paul Goodwin
<b>Next Review</b>	29/08/2023

# Hazards And Control Measures

HAZARD DESCRIPTION , HAZARD PHRASES	PERSONS AT RISK, HOW IS PERSON AT RISK	CURRENT CONTROL MEASURES	POTENTIAL RISK FACTOR	ADDITIONAL CONTROL MEASURES	RESIDUAL RISK AFTER CONTROLLED MEASURES
<p><b>Slip, Trip &amp; Falls</b></p> <p>Slipping / tripping on edge of lake / lakeside</p>	<p><b>Participants, DCLT Staff / Instructors, Members of the Public</b></p> <p>Cuts / Abrasions</p> <p>Sprains / Contusions</p>	<p>No running on lakeside</p> <p>Launching / landing areas to be free from hazards</p> <p>Equipment to be stored correctly when not in use</p> <p>All individuals to be aware of their surroundings whilst moving around the area.</p>	<p><b>9</b></p> <p>Moderate Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 3 - Possible</p>		<p><b>6</b></p> <p>Low Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 2 - Remote</p>
<p><b>Manual Handling</b></p> <p>Launching canoes into the water</p>	<p><b>Participants, DCLT Staff / Instructors, Members of the Public</b></p> <p>Strains / Injury</p>	<p>Only trained staff should launch the Kayaks into the water</p> <p>Instructors should follow best practice for manual handling</p> <p>Staff are trained in the correct way to launch the kayaks</p>	<p><b>9</b></p> <p>Moderate Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 3 - Possible</p>		<p><b>6</b></p> <p>Low Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 2 - Remote</p>

<b>Environmental Conditions</b>	<b>Participants, DCLT Staff / Instructors, Members of the Public</b>	Correct clothing and equipment worn for weather and water conditions i.e. wetsuit at the instructors discretion	<p style="text-align: center;"><b>12</b></p> <p style="text-align: center;">Substantial Risk</p> <p style="text-align: center;">Severity: 4 - Major</p> <p style="text-align: center;">Likelihood: 3 - Possible</p>	<p style="text-align: center;"><b>4</b></p> <p style="text-align: center;">Low Risk</p> <p style="text-align: center;">Severity: 4 - Major</p> <p style="text-align: center;">Likelihood: 1 - Improbable</p>
Weather	Hypothermia Sunstroke	Proximity of warm building		
Adverse Weather		Adequate protection from sun		
		Weather conditions to be monitored & activity temporarily suspended if required during adverse weathers e.g. strong winds, thunderstorms / lightning		

Other (Describe in Hazardous Event Colum)	Participants, DCLT Staff / Instructors	Briefing of group regarding appropriate behaviour at start of water based activity	12 Substantial Risk Severity: 4 - Major Likelihood: 3 - Possible	8 Moderate Risk Severity: 4 - Major Likelihood: 2 - Remote
Other Kayaks & Craft  Jetty  Paddles  Overhanging trees / bushes onto the lake	Personal Injury	<p>Instructor to observe group and other lake users whilst activity taking place</p> <p>Participants to be made aware of activity area, to stay away from edges and out of bounds areas.</p> <p>Group control and clear safety brief prior to activity.</p> <p>Participants to be made aware of other activities on water.</p> <p>Instructor to be aware of location of jetty in relation to group &amp; to inform the group</p> <p>Briefing of group in correct &amp; safe paddling technique.</p> <p>All participants to wear buoyancy aids / helmets to protect them should they hit their heads / torso on branches / objects</p>		

<p><b>Water</b> Water</p>	<p><b>Participants, DCLT Staff / Instructors</b> Personal Injury Drowning Hypothermia Illness</p>	<p>All participants to wear buoyancy aids</p> <p>All participants must be confident in water</p> <p>Supervision policy:</p> <p>Minimum age - 8 years old.</p> <p>8-17yrs years old must be accompanied on the lake by a parent or guardian.</p> <p>All under 18's must be accompanied on the water by a parent or guardian.</p> <p>Check Kayaks before session</p> <p>Monitor water for any pollution</p> <p>Suitably qualified staff with good group control</p> <p>First Aid Trained Individuals on site</p>	<p><b>15</b></p> <p>Substantial Risk</p> <p>Severity: 5 - Fatal/multiple casualties</p> <p>Likelihood: 3 - Possible</p>	<p><b>5</b></p> <p>Low Risk</p> <p>Severity: 5 - Fatal/multiple casualties</p> <p>Likelihood: 1 - Improbable</p>
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<p><b>Manual Handling</b> Carrying equipment</p>	<p><b>Participants, DCLT Staff / Instructors</b> Personal Injury  Strains / Sprains</p>	<p>Instructor to ensure that participants are physically capable of carrying canoes</p> <p>Individuals to work in pairs to move kayaks</p> <p>All participants to wear footwear</p>	<p><b>9</b></p> <p>Moderate Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 3 - Possible</p>	<p><b>6</b></p> <p>Low Risk</p> <p>Severity: 3 - Lost Time</p> <p>Likelihood: 2 - Remote</p>
<p><b>Physical hazards</b> Hit the bank or bottom of lake when capsized  Capsizing</p>	<p><b>Participants, DCLT Staff / Instructors</b> Personal Injury Drowning / Secondary drowning Hypothermia Entrapment</p>	<p>Full safety briefing, Group control.</p> <p>Helmets to be worn at all times when on the water.</p> <p>All participants to wear buoyancy aids</p> <p>Participants to be confident in the water</p> <p>Suitably sized kayak matched to size &amp; build of participant</p> <p>Instructor / Staff to observe group and other lake users whilst activity taking place and provide assistance if required</p> <p>Participants to stay within designated areas</p> <p>First Aid Trained individuals on site</p>	<p><b>15</b></p> <p>Substantial Risk</p> <p>Severity: 5 - Fatal/multiple casualties</p> <p>Likelihood: 3 - Possible</p>	<p><b>5</b></p> <p>Low Risk</p> <p>Severity: 5 - Fatal/multiple casualties</p> <p>Likelihood: 1 - Improbable</p>

